

VERMONTVILLE VILLAGE COUNCIL MEETING
Minutes
January 5, 2012

Call to order 7:03

Roll call – Mark Jorgensen, Jeanette Schultz, Garry Patrick, Sue Villanueva, Amy Jo Kinyon, Jason Sheridan and Ruth Wineman. Also present were Kelly Williams-Treasurer, Shirley Harmon-Clerk, Monte O'Dell-DPW, Theresa O'Dell, Blair Miller, Ben Page and Shari Carney-MV News.

Pledge to flag

Public Comment

Ben Page present to request that the two houses that he has purchased (314 S Main and 208 E Main) be changed in the way they are billed as multiple units back to single family homes as that is what he is changing them back to.

Blair Miller was present to give a report on the progress of the Paul Henry Thornapple Trail. We have received 3 small grants \$1,700 for arches (built by the skilled trades class at Maple Valley School) to put 2 at Curtis Road and 1 at our trail head. We have received \$5,000.00 grant to rebuild the Quakerbrook Bridge. This is revitalizing the skilled trades' class at the school. We have also received a \$15,000.00 grant for the down payment on the Hopkins property, need 35,000.00 more. Again this summer we will have Thornapple River Water Shed Expedition a 6 day canoe and kayak trip for 6 days, the first day will be in Vermontville and Saturday in Nashville, ending up in Ada. This will be the end of July first of August. The group is still working on the SR2S Grant, have run into problems with multiple jurisdictions.

Consent Agenda Items

ALL MATTERS LISTED UNDER ITEM 5, CONSENT AGENDA, ARE CONSIDERED TO BE ROUTINE BY THE VILLAGE COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

- A. Minutes – Regular mtg. 12-8-11 and 12-19-11
- B. Treasurer's report for December 2011
- C. Bills for approval thru 1-5-2012

Jason Sheridan moved to approve the consent agenda items, seconded by Garry Patrick, all ayes.

Reports from Council Committees

Insurance/Legal/Finance

Water/Sewer-Garry brought up the motion needed to use the remaining funds for the upcoming water main project on East First plus hydrant.

Grants -none

Ordinance –couple of complaints received-243 E Main, Eaton Federal to clean up.

Street Drains and Sidewalks -none

Fire-minutes

Buildings & Grounds –window wells are in and drain is now disconnected from the storm sewer.

Technology-motion needed to amend the 2012 budget to include software payment

Health & Safety-none-set another meeting January 17, 2012 at 7pm.

Personnel-see minutes. Met to discuss PA 152, the payment of 20% employee and village paying 80% for medical/vision and dental (to be paid weekly). Village to pay 107.30 in the first month to build cushion and village will no longer be paying any of the deductibles. Set meeting for sometime in July to look at raises. Monte has requested a letter that we did agree to raise wages by the COLA of 3.6%.

Garry Patrick read motion from the attorney concerning the proceeds from the 2010 project being used for the water main project on East First (approximately 40,000.00), seconded by Mark Jorgensen. *Motion by _____ seconded by _____ to utilize \$40,000.00 in proceeds of the Village's \$155,000 Share Bonds, Series 2010 to undertake additional water main improvement work on East First Street between Eastside Drive and Maple Street and replacement of fire hydrant valve(s) at the corner of Maple and East First as part of the water main improvement project more particularly described in and authorized by Resolution No. 09-012.* Mark Jorgensen seconded.

Garry-we will use the whole \$40,000.00 but the East First Street project will only use about \$23,000.00 of it. Jason – the 17,000.00 that is left over can it be used toward match of another project-discussion ensued.

This motion tabled at this time.

Budgets- Garry Patrick wants to seriously look into changing the village's fiscal year to 4-1 to 3-31 instead of 1-1 to 12-31. Ruth has checked with the attorney and auditor and they both pointed her to the State Treasury, she will follow up on it.

Garry suggested that the council consider holding 2 meetings per month, one for discussion only and the other for voting only.

DPW Report

The S2 grant has been submitted and the state is reviewing it.

Monte will be collecting bids for the new pickup for next meeting.

Two bids have been obtained for the dead trees that need to come down (2 on East Main, 1 on E First and Maple and 1 on S Main and Second), Ayles at 1,100.00 and C&H for 1,200.00. The Ayles bid includes grinding the stumps. Jason Sheridan moved to go with Ayles at 1,100.00, seconded by Sue Villanueva, all ayes.

Report from Planning and Zoning Boards

Planning Commission – member terms are up, they need to be reappointed. They are working on something for medical marijuana. The moratorium is up the end of January.

ZBA – one opening on the ZBA – David Spencer's seat is open (3 year seat)

President-Clerk-Treasurer Report

Kelly Williams asked to attend Board of Review training for the cost of \$79.00, February 29th in Lansing. Jason Sheridan moved to send Kelly to the training, seconded by Sue Villanueva, all ayes.

Kelly also mentioned that a property on Walnut has a problem and she and the Assessor Rick Zelma are working on it. Somehow the 2 properties got combined without council knowledge.

EVIP progress report –the second portion has been submitted on time and we have received the second half of the first portion payment.

Notice received from auditors to start pulling together the items needed for the compilation.

The gift baskets on the tables are from Mr. Terry Ranshaw(owner of the old MI Magnetics building) and the owners of the new winery that wants to go into the old MI Magnetics building (The Sticky Monkey Winery), the owners-Kristan Ruppel and Jason Vanlerberghe.

Class on line from MML on Franchise Fees, 1-24-12 at 2pm, Kelly will do it.

News letter from Mika Meyers Beckett and Jones on what constitutes a valid contribution with public funds, will copy for everyone.

Questions were brought up about the MI Magnetic building and the winery in a possible Brownfield area. Has permits and zoning requirements been met. Can a winery be industrial or is it commercial.

Garry Patrick asked about Kelly Fuels and whether their expansion plans are a go or have they fell thru. Jason will check with Bob Prater tomorrow.

Clerk working on GASB 54 for next month.

Debit/Credit Card policy –“A Resolution Establishing A Credit Card and/or Debit Card Policy and Procedures for the Village of Vermontville Pursuant to Public Act 266 of 1995” will handle under unfinished business.

Unfinished Business

Technology set up progress – Mark reported that there is more memory needed for the BS&A program plus require another switch for the remote hookup. Money and time are the issues, the money is there but the time is starting to get away from us. The tax program needs to be loaded; Terry's computer is not available for him yet, the need for the point and pay to be ready, plus Kelly's email still not working. Clerk and DPW expressed their frustration with the length of time it is taking.

Jason Sheridan moved to cash a CD for the purchase of a POE switch at 450.00, remote desktop at 300.00 and tech time at 600.00 and the 2nd payment to BS&A for a total of 8,900.00, seconded by Amy Jo Kinyon. All ayes.

New Business

Sign Broadstripe sale to Martel Cable papers need to be signed by Ruth Wineman.

Ben Page's request that the two houses that he has purchased (314 S Main and 208 E Main) be changed in the way they are billed as multiple units back to single family homes as that is what he is changing them back to. Garry Patrick from the water/sewer committee recommended changing the billings for 314 S Main and 208 E Main from multiple back to single, retro for the January bill. Moved by Sue Villanueva, seconded by Jason Sheridan to do exactly that. All ayes.

Debit/Credit Card policy read by Ruth –“A Resolution Establishing A Credit Card and/or Debit Card Policy and Procedures for the Village of Vermontville Pursuant to Public Act 266 of 1995”. Motion made by Mark Jorgensen to approve the Resolution as read, seconded by Sue Villanueva, all ayes.

Mark Jorgensen moved to allow a max of 2,000.00 on the Debit/Credit Card; if over 2,000.00 the Treasurer must get prior approval, seconded by Jeanette Schultz, all ayes.

Jason Sheridan read the Medical Marijuana Resolution with the new date of June 7, 2012. Moved by Amy Jo Kinyon to approval the resolution for another six months (until 6-7-12), seconded by Sue Villanueva, all ayes.

Jason Sheridan moved to give the Treasurer and Clerk the 3.6% COLA increase for the year 2012, seconded by Jeanette Schultz. Discussion ensued. Vote-all ayes.

Jason Sheridan moved to give the President the same COLA increase, motion withdrawn.

Jeanette Schultz moved to give the council the COLA increase of 3.6% and can be individually accepted or not. Motion seconded by Sue Villanueva, ayes – Schultz and nays-Patrick, Jorgensen, Kinyon, Villanueva and Sheridan. Motion failed.

Garry Patrick moved to give the President the 3.6 COLA increase for 2012, seconded by Mark Jorgensen, all ayes.

Letter received from Deputy Clerk Tony Avitable, resigning his position as of January 20th. Mark Jorgensen moved to accept resignation and send letter thanking him, seconded by Amy Jo Kinyon, all ayes.

Ruth brought up the money due to Major from Water, the proposal is to make a gift from General to Water to pay this back in 3 payments of 28,042.00 over 3 years. Mark Jorgensen moved to make a gift of 3 payments over the next 3 years from General to Water to pay back Major, seconded by Garry Patrick, ayes-Patrick, Jorgensen, Schultz, Sheridan, Villanueva, Kinyon and Wineman, nays-none. Motion carried.

Public Comment

Blair Miller cautioned making too many budget changes. Changing fiscal year might be a smart idea. Village needs to do something about the spring down on South Main which keeps the road wet. Careful of hackers with the use of a switch. The Board of Review training will be very useful for Kelly Williams.

Kelly Williams mentioned that the Municipal Street Fund has been opened, it should have been on the Treasurers report but was omitted.

Amy Jo Kinyon has been working on the BUGS grants for the pavilion in the park for the Farmers Market, will meet with Monte tomorrow for the money amounts needed. Packet will be available by next month meeting.

Adjournment

Motion to adjourn made by Sue Villanueva, seconded by Amy Jo Kinyon, all ayes.

9:35pm

Shirley Harmon
Clerk

1/12/2012 9:38 AM