

**VERMONTVILLE VILLAGE COUNCIL MEETING**  
**Minutes**  
**October 12, 2011**

**Call to order 7pm**

**Roll call** – Mark Jorgensen, Sue Villanueva, Jason Sheridan, Jeanette Schultz, Garry Patrick and Ruth Wineman. Also present were Shirley Harmon, Monte and Theresa O'Dell, Russ Bennett and Jeff Seavolt.

**Pledge to flag**

**Public Comment**

Jeff Seavolt was present to give a report on the progress of the Paul Henry Thornapple Trail and show pictures of the Grand Opening. He also asked if the council could see their way to donating to the engineering costs part of the grant that they are applying for (grant for rails to trails and safe routes to school). He mentioned that they have a video of the trail and the grand opening and will send it to the clerk via email for posting on the village web site.

**Consent Agenda Items**

ALL MATTERS LISTED UNDER ITEM 5, CONSENT AGENDA, ARE CONSIDERED TO BE ROUTINE BY THE VILLAGE COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

- A. Minutes – Regular mtg. 9-8-11
- B. Treasurer's report for September 2011
- C. Bills for approval thru 10-6-11

Mark Jorgensen moved to approve the consent agenda items as presented, seconded by Sue Villanueva, all ayes.

**Reports from Council Committees**

Insurance/Legal/Finance-no report  
Water/Sewer-minutes from meeting held included recommendation of a written policy to clarify three items, penalties and how applied, ready to serve fee (RTSF) and the procedure of the removal of the RTSF.

Grants –still working on them.  
Ordinance – working on a open burning complaint  
Street Drains and Sidewalks – budget meeting set for 10-18-11 at 2pm  
Fire-minutes  
Buildings & Grounds –the committee recommends going with the steel roof (hunter green) for the price of \$3,500.00. Sue Villanueva moved to go ahead with the steel roof, seconded by Jason Sheridan, all ayes. Still hoping to do some work on the masonry, window wells and the sump pump outlet.  
Technology- slow running because of being wireless so Mark is going to work on hard wiring to the server on Saturday. He will need to purchase some cable but he is donating the hub.  
Health & Safety-minutes from meeting, talked to Boy Scout leader and she is supposed to call the DPW. Mark asked if the residents from Linden Street have been in or come to the Neighborhood Watch meetings and was told no.  
Personnel-working on the handbook. Garry and Ruth are going to a class on 10-25<sup>th</sup> on employee matters and the law.  
Budgets-meeting 10-18<sup>th</sup> at 2pm

**DPW Report**

Working with engineers on the S2 grant.  
Changing out the 20 to 25 old meters.  
Will be flushing hydrants October 24<sup>th</sup> thru 26<sup>th</sup>.  
Will start the leaf pickup after the clutch gets replaced.

**Report from Planning and Zoning Boards**

Planning Commission –would like to contact attorney on medical marijuana. Mark Jorgensen moved to use up to 2 hours to talk with the attorney and pay from the council legal fees account, seconded by Sue Villanueva, all ayes.

ZBA

**President-Clerk-Treasurer Report**

Progress report on BS&A given by clerk.  
EVIP reporting for Statutory Revenue Sharing was done and into the state a week early. The Dashboard is on the village web site.  
Clerk presented the cost for a receipt printer for BSA-UB, 700.00, please include in next years budget.  
GASB 54-clerk reported on new accounting standards that are in place. The auditors suggest putting the 2.5 mils into acct 204 Municipal Street Fund instead of into the street fund itself.  
203 Third now has new owner.

**Unfinished Business**

ACH policy and Resolution – Mark Jorgensen read the resolution. Mark Jorgensen moved to adopt Resolution as read and the policy, seconded by Garry Patrick, all ayes.

**New Business**

Councilman seat applications-clerk to call candidates and set up interviews.  
Water/sewer committee recommend having a written policy clarifying the procedures for RTSF, how penalties are applied and how RTSF might be discontinued. Jason Sheridan moved to add written policies to the Water Ordinance Chapter 1.19, seconded by Mark Jorgensen, all ayes.

**Public Comment**

Jason Sheridan mentioned that it was the year to do RFPs for village attorney. Clerk to dig out the last one and send out.  
Theresa O'Dell mentioned that the Trunk R Treat article in the Shopping Guide said it was to be the 19<sup>th</sup>. Clerk to make sure it is in the local paper again that the official Trick R Treat is on the 29<sup>th</sup>.

**Adjournment**

Jason Sheridan moved to adjourn, seconded by Sue Villanueva, all ayes.

8:55pm

Shirley Harmon