

**Vermontville Village**  
**Council Meeting Minutes**  
**Village Office, November 14, 2013**

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- I. Call to Order – 7:01 p.m.
- II. Roll Call – Present: Councilmen Sheridan, Viele; President Wineman, Councilmen Jorgensen, Patrick; Councilwomen Villanueva, Hosey. Also in attendance, Treasurer Kathy Joppie and Monte O'Dell.
- III. Pledge of Allegiance
- IV. Public Comments – Councilman Jorgensen requested to add the purchasing of hams/turkeys for village employees to new business.
- V. Consent agenda items

ALL MATTERS LISTED UNDER ITEM 5, CONSENT AGENDA, ARE CONSIDERED TO BE ROUTINE BY THE VILAGE COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

- a. Minutes- October 10, 2013
- b. Bills for approval - October 11, 2013 to November 14, 2013
- c. Revenue and Expenditure Report for the Ten Months Ended October 31, 2013

Motion made by Councilman Jorgensen to accept the consent agenda items as presented. Councilman Patrick seconded. Vote taken. All ayes. Motion carried.

- VI. Treasurer Report – Kathy Joppie reported that two new major streets certificate of deposit accounts were opened.
- VII. Reports from Council Committees
  - a. Insurance/Legal/Finance – no report given.
  - b. Water/Sewer – Councilman Sheridan will call Eaton County inspector to look at a downtown apartment. It needs to be inspected before it is lived in.
  - c. Grants – no report given.
  - d. Ordinance –
    - 1. The E. Main Street trailer that burned has been demolished but not cleaned up. A letter needs to be sent giving the owner two weeks to clean it up.

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2. The property on Nut Street has not been mowed. Councilman Jorgensen made a motion to allow Monte O'Dell to mow. Councilwoman Villanueva seconded. Vote taken. All ayes. Motion carried.
  3. The county inspector looked at the house on the NW corner of 2<sup>nd</sup> St. He also looked at a property on Round Lake Rd. and sent a letter that gives the owner 30 days to take the building down. A property on S. Main St. was inspected and a letter is being sent to the owner concerning necessary improvements.
- e. Street Drains and Sidewalks – Committee members would like to set up a meeting.
  - f. Fire – no report given.
  - g. Buildings & Grounds
    1. The estimate for the new Pella office windows is \$3500. It is in the budget to install the front office windows this year.
    2. Residents have offered to make donations to the park. Suggested donations include a reflective sign to post on the pavilion with the village's contact information or a picnic table.
  - h. Technology – no report given.
  - i. Health & Safety – the monthly police report was examined.
  - j. Personnel - The next personnel meeting will be November 19, at 7 pm, to discuss the budget and review the treasurer's first 90 days.
- VIII. DPW Report
- a. Monte O'Dell reported that the new truck has a new plow and all the other trucks are ready for winter plowing. 150 tons of salt have been delivered for winter.
  - b. November 25 will be the final day of leaf pick up.
  - c. He would like to schedule a meeting for Buildings and Grounds.
  - d. Bob Simons, with Eaton County Construction Code, looked at 310 Round Lake Rd.
  - e. Charlie Lowe will be working a couple more months and on and off this winter. He has been doing a great job.
- IX. Report from Planning and Zoning Boards
- a. Planning Commission held a public meeting November 12, 2013.
  - b. Zoning Board of Appeals will hold a regular meeting Monday, November 25, 2013 at 7 pm.
- X. President Report

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- a. President Wineman stated that we need to have a budget hearing prior to the December council meeting. A budget committee meeting will be held Tuesday, December 3, 2013.
- b. Clerk will obtain prices for a new safety deposit boxes at local banks.

XI. Old Business

- a. Recommendation to approve zoning ordinance No. 2013-11
  - i. Ordinance No. 2013-11 would separate dry cleaning establishments and laundry establishments. Dry cleaners are added to the B-1 General Business District, B-2 Central Business District, and D-1 Industrial District as a special land use and require a permit. Laundry establishments will be added to the B-1 General Business District, B-2 Central Business District, and D-1 Industrial District "by right," and need no permit. It would also add vehicle repair shops to the B-2 Central Business District "by right."

Councilman Jorgensen made a motion to accept Zoning Ordinance No. 2013-11. Councilman Viele seconded. Vote taken. All ayes. Motion carried.

- b. Recommendation to close the Water/Sewer Consumer Deposits Account at Independent Bank.
  - i. Councilman Jorgensen made a motion to approve the recommendation to close the sewer and water consumer deposits account. Councilman Sheridan seconded. Vote taken. All ayes. Motion carried.
  - ii. Councilman Jorgensen made a motion to move the sewer/water consumer deposits account funds into the sewer/water operation and maintenance account. Councilman Sheridan seconded. Vote taken. All ayes. Motion carried.

XII. New Business – Councilman Jorgensen made a motion for the village to locally purchase a ham or turkey for the 5 village employees. Councilwoman Villanueva seconded. Vote taken. All ayes. Motion carried.

XVI. Public Comment – Councilman Jorgensen thanked the council and village residents for allowing the Lions to hold the trunk or treat.

XVII. Adjournment - Councilman Sheridan made a motion to adjourn. Councilman Viele seconded. Vote taken. All ayes. Motion carried. Meeting adjourned at 8:07 p.m.

Respectfully submitted,

Marisa Derusha, Clerk