

**Vermontville Village**  
**Council Meeting Minutes**  
**Village Office, December 12, 2013**

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- I. Call to Order – 7:05pm
- II. Roll Call – Councilmen Sheridan, Viele, President Wineman, Councilman Jorgensen, Patrick, Councilwomen Villanueva and Hosey. Also Present: Kathy Joppie, Monte O’Dell, and Sheriff Tom Reich.
- III. Pledge of Allegiance
- IV. Public Comments – Sheriff Reich spoke about the increasing meth rates. The Sheriff’s department has an active meth team. He recommended that the council determine what days and times they would like police coverage.
- V. Consent agenda items

ALL MATTERS LISTED UNDER ITEM 5, CONSENT AGENDA, ARE CONSIDERED TO BE ROUTINE BY THE VILAGE COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

- A. Minutes - November 14, 2013, Budget, & Water/Sewer Meetings
- B. Bills for approval - November 15, 2013 to December 12, 2013
- C. Revenue and Expenditure Report for the Eleven Months Ended November 30, 2013

Motion made by Councilman Jorgensen to accept the consent agenda items as presented. Councilwoman Villanueva seconded. All ayes. Motion carried.

- VI. Treasurer Report - Kathy Joppie
- VII. Reports from Council Committees
  - a) Insurance/Legal/Finance – No report given.
  - b) Water/Sewer – The landlord deposit will be removed, effective January 1, 2014. The water and sewer rates will be increased each year for the next three years, to be re-evaluated each year. The increases are to generate income for repairs and infrastructure, while still making the rates affordable for residents.
  - c) Grants – No report given.
  - d) Ordinance – A letter was received from the owner of 138 S. Main St. He is aware that the plumbing needs to be fixed and will have it looked at.
  - e) Street Drains and Sidewalks – No report given.
  - f) Fire – No report given.

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- g) Buildings & Grounds – The new office windows will arrive next week.
  - h) Technology – The server’s new UPS battery backup was put in place. Decided to upgrade SmarterMail software this year. The microphone stand for the voice recorder is broken and needs to be replaced.
  - i) Health & Safety – No report given.
  - j) Personnel – A special meeting was held December 3. We signed a waiver with McLaren that shows we carry low pediatric dental through Delta Dental. This satisfies the Essential Health Benefits requirement of the Affordable Care Act.
- VIII. DPW Report –
- a. Monte O’Dell, Ruth Wineman, and Marisa Derusha, met with Pam Baker, from the Michigan Township Participating Plan, on October 30, to discuss risk management. Monte O’Dell received a letter from Pam Baker with recommendations to inspect the playground equipment two times a year and to routinely inspect the sidewalks. Her recommendations to Ruth Wineman included revising the employee handbook.
  - b. The annual chipper report from Dimondale shows that the three communities have \$4,024.34 in the bank after expenses. The chipper is shared by Potterville, Vermontville, and Dimondale.
  - c. Council decided to schedule a special meeting for January 6 or 7, at 7pm to discuss the lagoons with Paradigm.
- IX. Report from Planning and Zoning Boards – The planning commission met and set dates for next year. The Zoning Board of Appeals met last month.
- X. President Report
- XI. Old Business
- a. Councilman Jorgensen made a motion to accept the recommendation to close the sewer receiving bank account GL# 590-000-001 and to close the water receiving bank account GL# 591-000-001 because they are inactive. Councilman Sheridan seconded. Vote taken. All ayes. Motion carried.
  - b. Councilman Sheridan made a motion to accept the recommendation to deposit the sewer receiving account funds & water receiving account funds into the corresponding Sewer operation & maintenance and Water operation & maintenance bank accounts. Councilman Jorgensen seconded. Vote taken. All ayes. Motion carried.
- XII. New Business
- a) We received a letter from AT&T to Extend the METRO Act Right of Way Permit through December 31, 2018. We receive \$1,600 per year from this permit and the

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- money can be used on anything in the right of way. Councilman Viele made a motion to extend the METRO Act Right of Way Permit from AT&T for the period January 1, 2014, to December 31, 2018. Councilwoman Hosey seconded. Vote taken. All ayes. Motion carried.
- b) Councilman Sheridan made a motion to adopt the 2014 Council Meeting Dates Schedule. Councilwoman Hosey seconded. Vote taken. All ayes. Motion carried.
- c) The proposed water and sewer rate increases are in addition to COLA.
1. Councilman Jorgensen motioned to accept the recommendation to increase the water rate \$0.17 per thousand gallons for each of the next 3 years, to be re-evaluated at the end of the 3<sup>rd</sup> year. Councilman Sheridan seconded. Vote taken. All ayes. Motion carried.
  2. Councilman Sheridan motioned to accept the recommendation to increase the sewer rate \$0.25 per thousand gallons for each of the next 3 years, to be re-evaluated at the end of the 3<sup>rd</sup> year. Councilman Jorgensen seconded. All ayes. Motion carried.
- d) 2013 Budget Amendments
1. Councilman Jorgensen made a motion to amend the general fund's state shared revenue 2013 budget with an increase of \$12,000 and miscellaneous reimbursements with an increase of \$5,000. Councilman Patrick seconded. Vote taken. All ayes. Motion carried.
  2. Councilman Patrick made a motion to amend the governing body's equipment replacement 2013 budget with a decrease of \$6,000. Councilman Sheridan seconded. Vote taken. All ayes. Motion carried.
  3. Councilman Sheridan made a motion to amend the Contract Labor in the Clerk's Department with a \$4,000 increase to the 2013 budget. Councilman Jorgensen seconded. Vote taken. All ayes. Motion carried.
  4. Councilman Sheridan made a motion to amend the 2013 budget for Police Services with a decrease of \$3,000. Councilwoman Hosey seconded. Vote taken. All ayes. Motion carried.
  5. Councilman Sheridan made a motion to amend the DPW's 2013 budget with an increase of \$16,000 for Wages and \$6,000 for Repair and Maintenance. Councilman Viele seconded. Vote taken. All ayes. Motion carried.
  6. Councilman Sheridan made a motion to amend the Sewer Fund's State Grants 2013 budget with an increase of \$15,000. Councilwoman Hosey seconded. Vote taken. All ayes. Motion carried.

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7. Councilman Sheridan made a motion to amend the Sewer Administration Wages with an increase of \$1,500. Councilman Patrick seconded. Vote taken. All ayes. Motion carried.
  8. Councilman Sheridan made a motion to amend the Sewer Fund's operating account with an increase of \$7,000 to the 2013 budget. Councilwoman Hosey seconded. Vote taken. All ayes. Motion carried.
  9. Councilman Sheridan made a motion to amend the Water Fund's Administration Wages 2013 budget with an increase of \$1,000. Councilwoman Hosey seconded. Vote taken. All ayes. Motion carried.
  10. Councilman Sheridan made a motion to amend the Water Fund's Operating department 2013 budget with an increase of \$20,000. Councilwoman Hosey seconded. Vote taken. All ayes. Motion carried.
- e) Councilman Jorgensen made a motion to accept the 2014 Budget as presented at the activity level, noting that the property tax rate to be levied is the current 15 mills. Councilwoman Hosey seconded. Roll call. All ayes. Motion carried.

XVI. Public Comment

XVII. Adjournment

- a) Councilman Sheridan made a motion to adjourn. Councilman Jorgensen seconded. Meeting adjourned at 8:30pm.

Respectfully submitted,

Marisa Derusha  
Clerk