

**Vermontville Village**  
**Council Meeting Minutes**  
**Village Office, May 8, 2014**

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- I. Call to Order: 7:01 pm
- II. Roll Call: Present – Councilwomen Hosey, Villanueva, Councilmen Patrick, Jorgensen; President Wineman; Councilmen Viele and Sheridan. Also present: Eugene Fisher, Terry Samann, Ann Samann, Jeff Wetzel, Emerson Geophysical’s Mitch Cleland and Peter Kiewit, and Marisa Derusha.
- III. Pledge of Allegiance
- IV. Public Comment
  - A. Eugene Fisher –
    - i. Reported on the 2014 Maple Syrup Festival. Friday and Saturday were good days; Sunday was not as good. He read a letter praising Mid-America for their professionalism and safety consciousness. The letter also stated that Vermontville’s festival is the nicest festival that they have been to in the state.
    - ii. Received a letter from a local area resident that stated his displeasure with the flea market being so close to the Historical Society. Mr. Fisher stated that the flea market actually draws more people into the Museum.
    - iii. Asked permission to close the streets for next year’s festival (75<sup>th</sup>).

-Motion by Councilman Patrick to close Main St. for the 2015 Maple Syrup Festival  
Seconded by Councilwoman Hosey. Vote taken. All ayes. Motion carried.
  - B. Mitch Cleland, Emerson Geophysical – described the gas and oil survey work that they would like to do in the village.

-Councilman Sheridan made a motion to allow Emerson to go ahead with the survey with the exception of Spring St until it is fixed. Councilwoman Villanueva seconded. Vote taken. All ayes. Motion carried.
  - C. Theresa O’Dell –
    - i. Gave Sheriff’s report. There were 30 events in the village in April. The Sheriff’s office is in the process of hiring new deputies.
    - ii. There is a gas leak on Spring St. Consumers Energy is aware of the problem but it has not been fixed.

-Councilman Sheridan made a motion for President Wineman to call Consumers Energy to request that they fix the gas leak on Spring St on the village right of way. Councilwoman Hosey seconded. Vote taken. All ayes. Motion carried.
  - D. Jeff Wetzel, Fire Department – The leak in the tanker was repaired. He requested that they designate one hydrant for fire department training at the same time DPW is flushing hydrants.
  - E. Ann Samann – Women’s club purchase of picnic table. The Women’s Club would like “Donated by Vermontville Women’s Club” stamped on the new table.

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-Motion by Councilman Sheridan to use the Women's Club check for \$966 and a purchase order to purchase a picnic table on their behalf. Councilman Viele seconded. Vote taken. All ayes. Motion carried.

V. Consent Agenda Items

ALL MATTERS LISTED UNDER ITEM 5, CONSENT AGENDA, ARE CONSIDERED TO BE ROUTINE BY THE VILAGE COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

- A. Minutes – April 10, 2014
- B. Bills for Approval - April 11, 2014, to May 8, 2014
- C. Revenue and Expenditure Report for the Four Months Ended April 30, 2014
- D. Treasurer Report

-Motion by Councilman Sheridan to accept the consent agenda as presented. Councilwoman Hosey seconded. Vote taken. All ayes. Motion carried.

Discussed emergency service call to sewer lift station on Nut St. The bills for the emergency service were received after the bill payment cut-off date.

-Motion by Councilman Sheridan to pay \$675 to Jerry Hall Septic Service and \$1,530 to Root Mechanical. Seconded by Councilwoman Hosey. Vote taken. All ayes. Motion carried.

VI. Reports from Council Committees

- A. Insurance/Legal/Finance – no report given.
- B. Water/Sewer – Both pumps at the sewer lift station on Nut St failed. Garry Patrick reported that Root Mechanical quoted \$5,600 to fix the first pump motor, with a 3 to 5 day delivery time. These are 44 year old pumps. Parts are not available-everything has to be handmade. \$7,300 to fix the second pump, with a 15 to 20 day delivery time. Replacement of these pumps is not included in the grant that we are seeking. We can't just change the pumps without changing the piping. A letter from Root Mechanical stated that fixing pump 1 is a necessity. Pump 2 needs a lot of work. We are currently renting pumps. President Wineman stated that emergency funds are available. The DEQ was contacted and we were granted an extension for our S2 Grant SRF project plan, with a final due date of 7/1/15. We will try to have our public hearing in July or August.

-Councilman Sheridan made a motion to fix the second pump. Councilwoman Villanueva seconded. Vote taken. All ayes. Motion carried.

- C. Grants – no report given.
- D. Ordinance –

-Councilman Sheridan made a motion to accept the Eaton County Sheriff's ordinance and law enforcement services proposal for \$5,500 for June 9, 2014, to September 9, 2014. Councilwoman Villanueva seconded. Vote taken. All ayes. Motion carried.

- E. Street Drains and Sidewalks – no report given.

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- F. Fire
- G. Buildings & Grounds – Councilman Jorgensen asked if we have the office siding/window quote. Jeff Wetzel has already given us his estimate.
- H. Technology – no report given.
- I. Health & Safety – no report given.
- J. Personnel –
  - i. The DPW Superintendent position was published in The County Journal, Maple Valley News, and The Reminder. President Wineman would like to consider a final application date of May 21 so that we can publish in the newspapers another weekend.
  - ii. Our draft handbook was faxed to our attorney. Their advice was to not hire until a handbook is in place. We have \$5,000 budgeted for attorney fees. They will work on the handbook for \$2,000.
  - iii. We received a letter from McLaren Health Plan. As of 1/1/2015, they will no longer offer our small group health plan. There are other competitive companies available.
- VII. DPW Report – Terry Samann reported that the new lawn mower has arrived. The large mower deck is already saving time.
- VIII. Report from Planning and Zoning Boards – Planning Commission has a meeting next week.
- IX. President Report
- X. Old Business
- XI. New Business
  - A. Councilman Sheridan made a motion to appoint Garry Patrick to act on Monte O'Dell's behalf and fulfill the role of Authorized Representative for the purpose of the S2 Grant Agreements, until we have a new DPW Supervisor. Councilwoman Villanueva seconded. Vote taken. All ayes. Motion carried.
  - B. Wellhead Protection Program Plan (WHPP) update - We received a letter from the DEQ stating that our wellhead protection program plan has not been updated in the last six years. President Wineman contacted Kelly Hon at the Rural Water Association. RWA charges \$6,500 to prepare the plan update. 50/50 grants are available, which would make the village's portion \$3,250.  
  
-Councilman Jorgensen made a motion to authorize President Wineman to work with Kelly Hon at the Rural Water Association to update the well head protection plan for \$3,250. Councilman Sheridan seconded. Vote taken. All ayes. Motion carried.
- XII. Public Comment

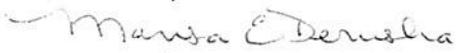
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XIII. Adjournment – Councilwoman Villanueva made a motion to adjourn. Councilman Sheridan seconded. Vote taken. All ayes.

Meeting adjourned at 9:22 pm.

Respectfully submitted,



Marisa Derusha  
Clerk

DRAFT