

**Vermontville Village
Council Meeting Minutes
Vermontville United Methodist Church
November 12, 2015**

- I. Called to order at 7:00 pm.
- II. Roll Call – Present: Councilwomen Diana Greenawald, Sandra Hosey; Councilmen Mark Jorgensen, Jason Sheridan, Charles Viele; Councilwoman Beverly Sue Villanueva; President Ruth Wineman. Absent: None. Also present: Clerk Marisa Derusha, Patti Farnum – J-ad Graphics, Treasurer Kathy Joppie, Laurie Tamez CPA, Jeff Kusler – Case Credit Union VP of Operations, Krista Lynch – Case Credit Union Branch Manager, DPW Supervisor Christopher Rumsey, and David Vaughn – MEI/Barry County Telephone Co.
- III. Pledge of Allegiance
- IV. Public Comment
 - A. Jeff Kusler and Krista Lynch - Case Credit Union – The ATM at Carl’s Market in Nashville will be installed next week. The Credit Union is planning to install an ATM in Vermontville.
 - B. David Vaughn – MEI/Barry County Telephone Co. – Gave council information about the equipment they would like to put on the water tower.
 - C. Susan Peters, Barry Eaton Health Department
- V. Consent Agenda Items
 - A. Minutes – October 8, 2015, Technology, Water & Sewer
 - B. Bills for Approval – October 9, 2015 to November 12, 2015
 - C. Treasurer Report

Councilman Jorgensen made a motion to accept the consent agenda as presented. Councilwomen Villanueva seconded. Vote taken. All ayes carry.
- VI. Revenue and Expenditure Report for the Ten Months Ended October 31, 2015
- VII. Reports from Council Committees
 - A. Insurance/Legal/Finance
 - B. Water & Sewer –
 - i. Three engineering firms responded to our Request for Qualifications for the upcoming sewer project – Jones & Henry Engineering, OMM, and Fleis & Vandenbrink. The water/sewer committee’s recommendation is to contract with OMM with the stipulation that they will consult with Paradigm Design, and meet the December 28, 2015 deadline.

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Councilman Sheridan made a motion to follow the water & sewer committee's recommendation to use OMM. Councilwoman Hosey seconded.

Roll Call vote:

Aye: Greenawald, Hosey, Jorgensen, Sheridan, Viele, Villanueva, Wineman

No: none

Absent: none

- ii. Engineering fees will be approximately 17% of the project cost.
 - iii. The User Charge System /Rate methodology will be sent to the MDEQ. It is required in 2016 for asset management.
- C. Grants – no report given.
- D. Ordinance – no report given.
- E. Streets/Drains/Sidewalks – Recommendation from the Streets/Drains/Sidewalks committee to make Christopher Rumsey the Street Administrator.
- i. Councilman Jorgensen made a motion to have President Wineman appoint Chris Rumsey as the Street Administrator. Councilman Viele seconded. Vote taken. All ayes carry.
- F. Fire – The fire department is looking into using only donations and grants for a new fire station.
- G. Buildings & Grounds – committee met and discussed the best way to cool the server closet.
- H. Technology – committee met and discussed the 2016 budget.
- I. Health & Safety – The October Sheriff's report had 22 events in the village.
- J. Personnel – The Personnel committee recommends giving Chris Rumsey a \$1/hr raise and increasing the Deputy Clerk/Water Clerk's pay by \$0.50/hr and to allow office staff to purchase their own dental insurance through the village's plan.
- VIII. DPW Report
- A. The office generator has been installed.
 - B. The completed paperwork for the street light on Maple Street has been sent to Consumers Energy.
 - C. The leaf vacuum clutch went out on and is now fixed.

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- IX. Report from Planning and Zoning Boards
- X. President Report
- XI. Old Business
- XII. New Business
 - A. Councilwoman Villanueva made a motion to purchase hams/turkeys at Carl's Market for the five village employees for Thanksgiving and Christmas. Councilman Jorgensen seconded. Vote taken. All ayes carry.
 - B. 2016 Preliminary Budget
 - C. Councilman Jorgensen made a motion to accept the engagement letter from Walker, Fluke & Sheldon for a compilation year ending December 31, 2015, for \$2950. Councilwoman Villanueva seconded. Vote taken. All ayes carry.
 - D. Communications Site Lease Agreement (Water Tower)
 - i. Councilman Sheridan made a motion to charge MEI no fees for installing equipment on the water tower. Councilwoman Villanueva seconded. Vote taken. All ayes carry.
- XIII. Public Comment
- XIV. Adjournment
 - A. Councilwoman Villanueva made a motion to adjourn. Councilman Sheridan seconded. Vote taken. All ayes carry.

Meeting adjourned at 9:50 pm.

Respectfully submitted,

Marisa Derusha
Village Clerk