

**VERMONTVILLE VILLAGE COUNCIL MEETING  
MINUTES  
MAY 8, 2008**

**1. Call to order 7PM**

**2. Roll call** – Garry Patrick, Jason Sheridan, Mark Jorgensen, Tom Williams, Sue Villanueva and Doug Kelsey. Also present were Kay Marsh, Shirley Harmon, Monte O'Dell and Lee Joppie.

Absent was Abe French

**3. Pledge to flag**

**4. Public Comment**

Lee Joppie present to state that no driveway permit had been issued to 236 W Main for a drive off of the property onto Sherman Street. Also, that her neighbor is hauling in more junk and is now erecting a shed without a permit which is not complying with the Zoning Ordinance.

Williams motioned to go into the Public Hearing for the Façade Grant, seconded by Villanueva.

**FAÇADE GRANT PUBLIC HEARING**

The Village of Vermontville will be taking questions or comments regarding the Application for the Façade Improvement Grant offered by the Michigan State Housing Development Authority. The project will involve the improvement of six building facades within the downtown business district. Comments and questions will be taken during the regularly scheduled Village Council Meeting held at 7:00 p.m. on May 8, 2007. The project is proposed to be completed with \$59,750 of Community Development Block Grant (CDBG) funds administered through the Michigan State Housing Development Authority, \$23,250 in Village matching funds, and \$36,500 in matching funds from the participating businesses.

5 businesses are participating in this round of grant money (Ace Auto, Janelle's, Bart Frith Atty., Trumble's Insurance and Vermontville Hardware).

Doug read the Resolution-Jorgensen moved to recommend the approval at the regular session. Seconded by Villanueva and all ayes.

Williams moved to close the public hearing and go back into regular session, seconded by Sheridan, all ayes.

Gene Fisher entered meeting at 7:30pm

**Public Comment:**

Gene Fisher was present to give report on the Maple Syrup Festival. Everything went real well a little less in attendance but good sales of syrup. Council expressed concerns of need for a second ticket booth and not enough little kids rides.

New Deputy Clerk-Judy Mohler not present for introduction.

**5. Consent Agenda Items**

ALL MATTERS LISTED UNDER ITEM 5, CONSENT AGENDA, ARE CONSIDERED TO BE ROUTINE BY THE VILLAGE COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

- A. Minutes – Regular mtg. 4-3-08
- B. Treasurer's report for April
- C. Bills for approval- 4-5-08 to 5-8-08

Williams moved to pay the bills from the appropriate funds, seconded by Villanueva. After some discussion it was decided to pull the attorney bill (Mika, Meyers, Beckett & Jones) for further consideration. Vote all ayes.

**6. Reports from Council Committees**

Streets Drains & Sidewalks- Storm water Ordinance- still working on this

Ordinance Committee- Chapter 58 ready for council presentation.

Business Task Force- meeting on May 14<sup>th</sup> at 7pm at Maple Leaf.

Grant Committee- Kelsey gave report that steps for the Façade Grant are going ahead. Also, that the committee is looking at a 50/50 grant for work on Third and West Streets and a new water tower.

**7. DPW Report**

Monte presented the final payment application for the retainage held for Mead Brothers, but after some discussion on the pot holes in front of the Opera House Patrick moved to pay only one half of the

retainage and hold one half until the pavement is fixed. Second ed by Williams, all ayes.

Monte reported that two valves went out at lift stations. Two prices for the repair were received – HydroDynamics for \$3,571.45 and T. H. Eifert for \$3,886.00. Monte recommends HydroDynamics because the last valve repair is working great. Jorgensen moved to approve HydroDynamics bid and to check the Sewer fund for the money, seconded by Villanueva, all ayes.

Only two bids were received for the digital mapping of the Village of Vermontville-Fleis Vanderbrink for \$12,100.00 and Wilcox Professionals for \$7,200.00. Patrick moved to accept Wilcox bid and to check the budget and bring back recommendation to next meeting. Seconded by Sheridan, all ayes.

Tom Williams left meeting at 8:08pm

#### **8. Report from Planning and Zoning Board s**

Schedule of Fees- reviewed and in the ZBA's last minutes they approved \$250.00 for reviews done by ZBA.

#### **9. Ordinance Enforcement Officer/Zoning Administrator**

Building referrals report-none this month

Ordinance violations report presented and letters were sent out.

#### **10. President-Clerk-Treasurer Report**

Audit week of May 12<sup>th</sup>

Kelsey brought up that he thinks the council should set up a surety bond amount of at least \$1,500.00 for any business wanting to come into the Village of Vermontville which would require any consulting with village attorney or engineer. Council requests that Doug, Shirley and Monte to work on this.

#### **11. Unfinished Business**

Mayor Exchange is with Caledonia this year and they are coming here on May 21<sup>st</sup> and we are going there on June 17<sup>th</sup>.

Chapter 58 first reading-tabled until next month because no one had a copy and clerk's copy in locked drawer.

The attorney bill that was pulled from the consent agenda was tabled until next month because a copy was in locked drawer without key.

#### **12. New Business**

**Mail-** letter from Eaton County construction code department for seriously dilapidated building within the village, Eaton County Community Development Department sent notice that they will be working on revising their Master Plan-clerk to request copy of. Seven Day Adventists letter stating that they will be going around the village during June, July and August -clerk to sign letter acknowledging this and a copy of the solicitor permit. Sheridan moved to waive the \$50.00 yearly fee for the permit, second by Patrick, all ayes.

Jorgensen moved to re-appoint Monte O'Dell as the Village of Vermontville Street Administrator, seconded by Patrick, all ayes.

Jorgensen moved to appoint Shirley Harmon and Monte O'Dell as acting Zoning Enforcement Officers, seconded by Sheridan, all ayes.

Clerk asked about the flag pole in the park and who takes care of it –the American Legion does.

Clerk reported that the medical insurance increased by 12.7% or about \$310.00 per month for 6-1-2008 to 5-31-2009, refer to employee committee.

Garage sales are set to go May 22, 23 and 24<sup>th</sup>.

Clerk brought up the parking of semi trailers in the adjoining parking lot, especially in the summer which might ruin the pavement. Jorgensen stated the Streets, Drains & Sidewalks committee is looking into getting a sign prohibiting semi parking there.

Villanueva moved to approve the recommendation from the public hearing for the Façade Grant to approve the adoption of the Resolution. Seconded by Jorgensen, all a yes.

#### **13. Public Comment**

none

#### **14. Adjournment**

Sheridan moved to adjourn, seconded by Patrick, all ayes.

Adjourned at 8:44pm

Shirley Harmon

Village Clerk