

**VILLAGE COUNCIL MEETING  
MINUTES  
JUNE 1, 2006**

**1. Call to order -7:00PM**

**2. Roll call-** Don Martin, Jim Samann, Charlie Viele, Beverly Sue Villanueva, Tom Williams and Doug Kelsey-President. Kay Marsh, Treasurer and Clerk Shirley Harmon were also present. Audience-Mark Jorgensen, Kim Rodriguez, Nikki Lennox, Jason Sheridan, Wilbur Marsh, Theresa Spagnuolo-O'Dell and Monte O'Dell

Absent – Garry Patrick

**3. Pledge to flag**

**4. Public Comment**

Clerk asked to add Audit extension letter to new business  
Sue asked to add ball field bathroom to committee reports

**5. Consent Agenda Items**

All matters listed under item 5, Consent Agenda, are considered to be routine by the Village Council and will be enacted by one motion in the form listed below. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Minutes – 4-6-06 and 5-4-06
- B. Treasurer's report for May
- C. Bills for approval 5-5-06 thru 6-1-06

\*\*Motion to approve consent agenda items as presented made by Tom Williams.

Seconded by Jim Samann, all ayes on Treasurer's report and bills presented. Two abstentions for the minutes of May 4, 2006-Sue Villanueva and Don Martin.

**6. Reports from Council Committees**

Water/Sewer committee meeting recommendation of the Village absorbing the cost of the water hookup to the property on Forest St. because it was suppose to have been there in the first place. And for Build Masters to pay for the materials that they damaged only (\$110.56). Vote on the recommendation acceptance as follows- ayes, Charlie Viele, Don Martin, Doug Kelsey. ---- nays, Jim Samann, Sue Villanueva and Tom Williams. Will vote on again next month.

Clerk requests Budget committee check into feasibility of paying off sewer loan early for savings on interest- Budget Committee meeting set for June 15<sup>th</sup> at 7pm.

Sue brought up that the youth ball league chairperson has not contacted the council about the use of the ball field bathroom. Monte –DPW informed the council that Mr. Sheldon has contacted the DPW and he or their treasurer would be in to pay deposit next week.

**7. DPW Report**

Grant work going real well.  
Street committee needs to meet and discuss the handicapped parking in the downtown area.

**8. Report from Planning and Zoning Boards**

Job description for Zoning Administrator submitted by the ZBA. Doug charged the Planning Commission and the ZBA to merge their respective job descriptions for the Zoning Administrator.

Letter of intent by Jason Sheridan has been received.

Two recommendations from Planning Commission were received at the special meeting on 5-16<sup>th</sup>, Doug thanked the Planning Commission for them.

**9. Ordinance Enforcement Officer/Zoning Administrator**

May report

Letter from Nikki explaining the definition of Zoning Administrator.

Request to go to training on new zoning enabling act – we pay half \$50 and Rutland Twp to pay half, also Nikki suggested that the clerk should go. Tom Williams moved to approve the \$50.00 for

Nikki and \$100.00 for clerk to attend the training on June 13<sup>th</sup> for the Michigan Zoning Enabling Act. Charlie Viele seconded motion, all ayes.

## **10. Unfinished Business**

Contract has been signed for attorney services, copy for each council member.  
Checks from ABBA Bonding/Wingspread have been received (5-19<sup>th</sup>) and mailed, one has cleared so far.  
Has Nelson Tank's concerns been addressed on antenna attachment to water tower by IT Technique? NO. Clerk to send letter to IT Technique.  
Signed contract from Eaton County Sheriff Dept. has been received for summer patrols.  
Reminder Hazardous material collection will be September 8<sup>th</sup> from 2pm to 6pm again this year, flyers are around town for residents.  
Mayor exchange June 14<sup>th</sup> Wednesday they come here and Wednesday July 19<sup>th</sup> we go there.  
Discussion on which places to visit this year, not to go to the schools but have someone be at the Museum and Maple Manor. Also, see the new pump house and grounds.

## **11. New Business**

Mail – letter from MMB&J attorneys explaining time constraints for the public hearing needed by the Planning Commission. Letter from Mr. Dietrick with the checks from Abba Bonding/Wingspread and a FOIA request for the attorney bid from Mika Meyers Beckett & Jones, also a copy of the clerk's response. Eaton County-AI White letter to property owner of 292 S Main St.  
Community wide garage sales in-conjunction with sidewalk sales  
Fresh produce sales – once a week- clerk to organize.  
Work needed to be done on Village Office, Clerk complained of water in the basement, Building and Grounds committee to meet June 7<sup>th</sup> at 10am.  
Clerk presented an extension letter needed for the audit by the auditors, since the audit is due by June 30<sup>th</sup> and because of the single audit needed. Sue Villanueva moved to approve the president to sign letter and send to the state. Seconded by Don Martin, all ayes.

## **12. Public Comment**

Tom mentioned the tree at 206 West Main that part of it fell into the street a couple of weeks ago and could have hurt someone, the rest needs to be cut down. Ordinance committee to meet June 7<sup>th</sup> at 9am to check out ordinance on rotting trees and compose letter to property owner that tree needs removal.  
Monte asked if ZA can go on private property without permission? Clerk directed to ask attorney that question.  
Theresa asked question about the zoning map on the wall, if it was correct or not, and if not why was it on the wall? PC to check map for approval.  
Doug reported getting a report from web site designer Carleen Samann that the web site has had over 1100 hits since the beginning. He will get copy of report to clerk to copy for council.  
Clerk to start work on request for proposals for Master Plan/Zoning revision work for next years budget.

## **13. Adjournment**

Charlie Viele moved to adjourn, seconded by Jim Samann. All ayes.

Adjourned at 8:15pm