

Vermontville Village
Special Meeting Minutes
Village Office, October 14, 2013

- I. Call to Order - 7:13 PM
- II. Roll Call – Present: Councilwomen Sue Villanueva, Sandy Hosey; President Ruth Wineman. Also present: Monte O’Dell, Bill Hadlock – Paradigm. Councilman Garry Patrick arrived at 7:25 PM. Absent: Councilmen Jorgenson and Viele.
- III. Pledge of Allegiance
- IV. Public Comments
- V. Discussion with Paradigm’s Bill Hadlock regarding the SAW Grant.
 - a. An Asset Management Plan is a planning tool that is typically redone every 5 years.
 - i. Identify Assets
 - ii. Evaluate, assess and rate the assets
 - iii. Capital Improvement Plan
 1. Priority
 2. Rate analysis
 3. Projects
 4. Projected Costs
- VI. SAW Grant - Storm Water, Asset Management, and Waste Water.
 - a. Applications due starting December 2, 2013
 - b. \$500 Million over 5 years
 - c. 0 to 10% match for grant
 - d. Construction grants up to \$500,000
 - i. Otherwise low interest loans similar to SRF
 - e. \$2,500 per application (similar to S2 Grant)
 - f. Qualifying Projects
 - i. Design and construction funding of lagoon work and lift station upgrades
 1. Asset management plan is required
 - ii. Developing a Sanitary System Asset Management Plan
 1. 10% rate make up in first 3 years
 2. Full rate make up in 5 years
 3. Tied to the general permit (new permit for lagoon discharge)

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- a. Need to redo Asset Management Plan every permit renewal period

VII. Plan Costs

- a. Sanitary System: \$10,000 to \$12,000.
 - i. Utilize a majority of work done for SRF Project Plan
 - ii. Prepare after project plan approval in June 2014
- b. Water System: \$8,000 to \$10,000.
 - i. Depends on how much already exists
 - 1. CUPSS
- c. Roads: \$4,000 to \$5,000.
 - i. ACT 51 Major Streets money can be used on Minor Streets
- d. Parks & Recreation: \$3,000 to \$6,000.
- e. Storm Water: Cost TBD.
 - i. What is available and what is the need
- f. Note: Combine into 1 Asset Management Plan to save 30 to 40%.

VIII. Current Lagoon Project

- a. SRF Project Plan
- b. Approval in June 2014. Need to submit for project funding by July 2015 to satisfy S2 Grant requirements.
- c. Submittal includes:
 - i. Application
 - ii. Construction drawings
 - iii. Funding source (rate analysis)
- d. Current 2014 Budget has \$7,500 programmed for the funding source (rate analysis)
- e. Additional \$3,000 to \$5,000 would get a full Sanitary Asset Management Plan

- IX. Adjournment – Councilman Patrick made a motion to adjourn at 8:50 PM.
Seconded by Councilwoman Villanueva. Vote taken. All ayes. Motion carried.

Respectfully submitted,

Ruth Wineman
President