

**Vermontville Village
Council Meeting Minutes
Village Office
October 13, 2016**

- I. Called to order at 7:00 p.m.

- II. Roll Call – Present: Councilwoman Sandra Hosey, Councilman Mark Jorgensen (7:02 p.m.), Councilman Dustin Leik, Councilman Jason Sheridan, Councilwoman Beverly Sue Villanueva, and President Ruth Wineman. Absent: Councilman Charles Viele. Also present: Clerk Marisa Derusha, Treasurer Kathy Joppie, DPW Supervisor Christopher Rumsey, Eaton County Commissioner Mike Hosey, and State Representative Tom Barrett.

- III. Pledge of Allegiance

- IV. Public Comment

- V. Consent Agenda Items
 - A. Minutes – September 15, 2016
 - B. Bills for Approval – September 16, 2016 to October 13, 2016
 - C. Revenue and Expenditure Report for the Nine Months Ended September 30, 2016
 - D. Treasurer Report

Councilman Sheridan moved to accept the consent agenda as presented. Councilwoman Hosey seconded. All ayes carry.

- VI. Reports from Council Committees
 - A. Insurance/Legal/Finance
 - a. Councilman Sheridan moved to accept the municipal insurance proposal and include it in this year’s budget. Councilman Leik seconded. All ayes carry.
 - B. Water & Sewer committee met on October 6, 2016.
 - a. Councilman Sheridan moved to approve the newsletter to be mailed with the November water/sewer billing. Councilwoman Hosey seconded. All ayes carry.
 - b. The village was selected to receive a \$4,113 Michigan Department of Environmental Quality Grant to update the Wellhead Protection Plan.
 - c. The Department of Public Works will no longer be hand delivering water shut-off notices to residents.
 - d. Half of the cross-connection inspections of businesses were completed this year.

Vermontville Village
Council Meeting Minutes
Village Office
October 13, 2016

- e. Councilman Sheridan moved to have Perceptive Service & Operations install a six-inch mechanical shut-off valve on Nut St. lift station for no more than \$7,000, to be included in Sewer project funding. Councilwoman Villanueva seconded. All ayes carry.
- f. The first sewer project bond draw was approved.

C. Grants

D. Ordinance

E. Streets/Drains/Sidewalks committee met on October 10, 2016.

- a. Councilman Jorgensen moved to include with this year's budget amendments the reclassifying of the \$12,000 excess South Main St. funds in Capital Outlay to Major Streets Repairs & Maintenance in order to repair the E. Main ditches (\$700) and to clean half the village storm drains (\$980). Councilman Sheridan seconded. All ayes carry.
- b. Work on the sidewalks has begun.

F. Fire – The fire department held their fire prevention night on October 12, 2016.

G. Buildings & Grounds

- a. Case Credit Union will begin paying utilities in January.

H. Technology

I. Health & Safety – The Eaton County Sheriff's report listed 36 incidents in the village for the month of September.

J. Personnel

- a. Employee reviews will be conducted by October 31.
- b. Health insurance rates increased 14% for 2017.
- c. The next Personnel meeting will be October 24, at 6 p.m.

VII. DPW Report

- A. Laurie Tamez, CPA, confirmed that we have \$24,000 to work on sidewalks this year.
- B. The purchase of 3 sets of street banners for up to \$4,200 was approved at the September council meeting, however, we will wait until 2017 to purchase.

VIII. Report from Planning and Zoning Boards

**Vermontville Village
Council Meeting Minutes
Village Office
October 13, 2016**

IX. President Report

- A. A Special Council meeting to discuss the 2017 budget will be held on Wednesday, November 2, 2016, at 7 p.m.

X. Old Business

XI. New Business

- A. Councilman Sheridan moved to accept the resolution to establish the rates and fees for the wastewater system for 2017, as presented. Councilwoman Villanueva seconded. All ayes carry.
- B. Councilman Sheridan moved to accept the resolution to establish the rates and fees for the water system for 2017, as presented. Councilwoman Hosey seconded. All ayes carry.
- C. Councilman Jorgensen moved to continue the \$5,500 Eaton County Sheriff's Office agreement for 2017. Councilwoman Villanueva seconded. All ayes carry.

XII. Public Comment

- A. Councilman Jorgensen moved to go back into New Business. Councilman Sheridan seconded. All ayes carry.

Councilman Jorgensen moved to purchase turkeys/hams for the five village employees for Thanksgiving and Christmas. Councilman Sheridan seconded. All ayes carry.

XIII. Adjournment

- A. Councilwoman Villanueva moved to adjourned. Councilman Sheridan seconded. All ayes carry.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Marisa Derusha
Village Clerk

Minutes approved at the November 10, 2016 council meeting.