

**Vermontville Village
Council Meeting Minutes
Village Office, October 12, 2017**

- I. Call to Order at 7:00 PM

- II. Roll Call: Present – Councilmembers; Ira Flowers, Sandra Hosey, Charles Viele, Beverly Sue Villanueva and President Jason Sheridan. David Lennon Absent - Dustin Leik Also present; DPW Supervisor-Chris Rumsey, Clerk-Kathy Joppie & Treasurer-Jody Franklin.

- III. Pledge of Allegiance

- IV. Public Comments
 - a. Jason Orton, David Chapman Agency presented the 2018 liability insurance renewal policy.

 - b. Deputy Shelby Stubly presented the Crime stats.

 - c. Beth Bowen introduced herself as the candidate running for State Rep. from Delta Twp.

V. Consent agenda items

ALL MATTERS LISTED UNDER ITEM 5, CONSENT AGENDA, ARE CONSIDERED TO BE ROUTINE BY THE VILLAGE COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

- A. Minutes- Regular Meeting Sept. 14, 2017, Special Council Mtg Sept. 18, 2017, Roll Call Vote Oct. 5, 2017

- B. Treasurer's report for September 2017

- C. Bills for approval September 15, 2017-October 12, 2017

- D. Revenue and Expenditure Report for Nine Months Ended September 30, 2017

Councilmember Villanueva moved to approve the consent agenda as presented. Councilmember Hosey seconded. All ayes carry.

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VI. Reports from Council Committees

A. Insurance/Legal/Finance

- a. Resolution 17-02 – Resolution for Camera Security System (Risk Reduction Grant) Roll call vote: Yes: Flowers, Hosey, Lennon, Viele, Villanueva, Sheridan; No: none

B. Police Report – Given in Public Comment

C. Water/Sewer

- a. Councilmember Villanueva moved to approve the Water/Sewer Committee motion to refund overpayment to Vermontville Congregational Church in the amount of \$493.29 from Sewer and \$542.73 from Water to stay within the 5 year maximum guideline. Councilmember Viele seconded. All ayes carry.
- b. Councilmember Viele moved to increase the not to exceed motion for fencing at the lagoons from \$1000.00 to \$1,350.00. Councilmember Lennon seconded. All ayes carry.
- c. Wellhead Protection Program was approved by the State.

D. Grants – No report given.

E. Ordinance – Discussion for new Procedures.

F. Street Drains and Sidewalks

- a. Councilmember Villanueva moved to fix the storm drain at the gas station in the amount of \$2500. Councilmember Hosey seconded. All ayes carry.
- b. Discussion – Opera House steps and sidewalk still in repair process. Handrails to be installed.

G. Fire – Fire prevention week was Tuesday with department visiting the elementary schools. Fire barn looking for grants and a possible 2 phase construction process.

H. Buildings & Grounds – No report given.

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- I. Technology – Purchasing new phones for office. Getting computer replacement quotes for budget.
 - J. Health & Safety – No report given.
 - K. Personnel – Meeting scheduled for October 25, 6:30 PM
- VII. DPW Report
- a. Councilmember Hosey moved to approve the purchase of new tires for the 2013 Chevy DPW truck from ACE Auto in the amount of \$700. Councilmember Viele seconded. All ayes carry.
 - b. Councilmember Villanueva moved to add a \$10/month charge for picking up walnuts. Councilmember Viele seconded. All ayes carry.
- VIII. Report from Planning and Zoning Boards – Business referral form still in process. Also reviewing land splits. In search of one more person to sit on Planning commission.
- IX. President Report – Reviews took place October 11th.
- X. Old Business
- a. Recommendation to approve Resolution 17-03 Martell Lease Agreement to be addressed at the November Council Meeting.
 - b. Resolution 17-01 – Resolution adopting Fire Insurance withholding escrow account for settlements for fire and explosion losses to real property within the boundaries of the Village. Roll call vote: Yes: Flowers, Hosey, Lennon, Viele, Villanueva, Sheridan; No: none
 - c. Councilmember Hosey moved to request inspection of two properties: 285 W. First & 176 W. Forest Streets by the Eaton County Building Inspector. Councilmember Lennon seconded. All ayes carry.

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XI. New Business

- a. Councilmember Lennon moved to accept the Eaton County Inter-Local Agreement for Police Services for 2017/18. Councilmember Hosey seconded. All ayes carry.
- b. Discussion to switch Engineering Firms – to be continued at November Council meeting.
- c. Councilmember Hosey moved to appoint Village Clerk as representative to complete application and complete/submit Census documents for Paperwork Reduction Act Burden Statement for the Local Update of Census Addresses. Councilmember Flowers seconded. All ayes carry.
- d. Councilmember Villanueva moved to purchase turkeys/hams for the six village employees for Thanksgiving and Christmas. Councilmember Hosey seconded. All ayes carry.
- e. Letter was read regarding the planning stages for 2018 Visit Vermontville Days from Lois Hammonds.

XVI. Public Comment

XVII. Adjournment

Councilmember Villanueva moved to adjourn. Councilmember Lennon seconded. All ayes carry.

Meeting adjourned at 9:39 p.m.

Respectfully Submitted,

Kathy Joppie

Village Clerk