

**Vermontville Village
Council Meeting Minutes
Village Office
February 8, 2018**

Called to order at 7:00 p.m.

I. Roll Call – Present: Councilmembers Ira Flowers, Sandra Hosey, Dustin Leik, David Lennon, Charles Viele, Beverly Sue Villanueva; President Jason Sheridan. Also present: Clerk Kathy Joppie, Treasurer Jody Franklin, and DPW Supervisor Christopher Rumsey.

II. Pledge of Allegiance

III. Public Comment

- A. Susan Peters from the Health Dept. discussed the Hep A outbreak and where to obtain vaccinations.
- B. Steve Wilbur discussed the Ordinance letter he received.
- C. Maryann Hayes requested the use of the Village for Syrup Festival.

Councilmember Hosey moved to allow the Syrup Association to continue as normal and hold the parade during the festival during the weekend of April 27, 28 & 29. Councilmember Leik seconded. All ayes.

IV. Consent Agenda Items

ALL ITEMS LISTED UNDER ITEM 5, CONSENT AGENDA, ARE CONSIDERED TO BE ROUTINE BY THE VILLAGE COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

- A. Minutes – January 11, 2018
- B. Bills for Approval – January 12, 2018 to February 8, 2018
- C. Revenue and Expenditure Report for the One Month Ended January 31, 2018
- D. Treasurer Report

Councilmember Hosey to accept the consent agenda as presented. Councilmember Viele seconded. All ayes.

V. Reports from Council Committees

- A. Insurance/Legal/Finance
 - a. Homeowners from 285 W. First Street did not show. Another meeting to be scheduled in March with Gene Bryan, Bldg. Insp., the homeowners and the Village Council.
 - b. Title research is still being done regarding the United Methodist Church.

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B. Water & Sewer

Councilmember Leik moved to refund \$6 each to 675 S. Main and 138 S. Main for extra meter charges from May through October 2017. Councilmember Hosey, seconded. All ayes.

C. Grants – Meeting to be scheduled within the next month.

D. Ordinance – Moving forward with citations and court required documents.

E. Streets/Drains/Sidewalks – Mention to Chris for doing a great job with snow.

F. Fire – License for ambulance was approved. New fire barn is progressing.

G. Buildings & Grounds – No Report.

H. Technology – Meeting to be scheduled within the next month

I. Health & Safety – Will be meeting prior to Syrup Festival

a. Police stats read by Councilmember Villanueva

J. Personnel

Councilmember Leik moved to change the Clerk and Treasurer "Procedures" regarding Council Packet completion be changed from Friday before Council Meeting to the Tuesday prior to Council Meeting. Councilmember Hosey seconded. All Ayes.

VI. DPW Report

Councilmember Villanueva moved to increase the "not to exceed" amount to repair the plow truck from \$1000 to \$1072 and the replacement of the oil pan in the amount of \$1300. Councilmember Hosey seconded. All Ayes.

VII. Report from Planning and Zoning Boards

Motion by Councilmember Leik supported by Councilmember Lennon to request that the Village Planning Commission, with the assistance of the Village Attorney as necessary, initiate a zoning ordinance text and map amendment for institutional and public recreational uses for the public square and other similar properties within the Village. All Ayes.

VIII. President Report

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Councilmember Villanueva moved to accept with regrets the resignation of Councilmember Dustin Leik as of end of day February 8, 2018. Councilmember Hosey seconded. All Ayes.

IX. Old Business – Nothing to discuss

X. New Business

Councilmember Leik moved to accept Wolverine Fireworks Display Co., application, liability insurance certificate and Workers Comp certificate for Syrup Festival 2018. Councilmember Hosey seconded. All ayes.

Councilmember Hosey moved to grant permission to Tri-County Bicycle Assoc. the use of the Park/Pavilion on June 2, 2018. Councilmember Leik seconded. All Ayes.

Councilmember Leik moved to amend the Ordinance on Competitive Bidding and align with the State guidelines for paved and unpaved roads. Councilmember Viele seconded. All Ayes.

Councilmember Villanueva moved to change the current policy for purchases by the DPW Supervisor; increasing the threshold to \$1500. Councilmember Hosey seconded. All Ayes.

Councilmember Leik moved to increase the current minimum Competitive Bidding threshold to any purchases more than \$5,000 but less than \$20,000 will require competitive or sealed bid process with at least 3 bids sought. Bid requirement will be 14 days to acquire a minimum of 3 bids. After 14 days Council will accept any bids that have been received. Councilmember Hosey seconded. All Ayes.

XI. Public Comment

XII. Adjournment

Councilmember Hosey moved to adjourn. Councilmember Viele seconded. All ayes.

Meeting adjourned at 9:02 p.m.

Kathy Joppie
Village Clerk

Minutes approved at January 11, 2018 Council Meeting.