

**Vermontville Village**  
**Special Council Meeting Minutes**  
**Vermontville Village Office**  
**October 14, 2020**

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- I. Call to Order – 7:00 p.m.
- II. Roll Call – Jason Sheridan, Ira Flowers, Gary Goris, Kimberlee Kenyon, Sandy Hosey, Sue Villanueva. Also present Amy Peters – treasurer, Ashley Gritzmaker – UB Clerk, Becky Austin-Clerk, Chris Rumsey – DPW Supervisor, Terry Samann – DPW employee, Laurie Tamez – CPA.
- III. Pledge of Allegiance – said thru the call
- IV. Public Comment – Becky Austin commented that we will be discussing health matters and we need to be mindful of FOIA.
- V. COVID-19

**OFFICE HOURS – *Motion by K. Kenyon, supported by G. Goris to close to the office to the public until our next meeting. 11/12/2020. All Ayes***

- a. Office staff will work alternate days to avoid exposure, masks in common area and not work if having symptoms. Dpw will maintain 6 ft of space as often as possible, masks required while working together and will not work if symptoms present.

**TESTING – *Motion by J. Sheridan, supported by G. Goris to require testing anytime you have been exposed to a person who has tested positive for COVID – 19. The Village will pay for the testing if you were exposed as a result of the job. Test results must be provided to the employer. If your test is positive there will be a minimum of 14 days quarantine from time of exposure or as advised by the health department. All Ayes***

***Motion by J. Sheridan, supported by I. Flowers to pay any employee their regular scheduled hours if they are off work for a positive test.***

***Motion by J. Sheridan supported by I. Flowers to pay an employee their regular schedule while off on self- quarantine because they believe they have been exposed until their test results come back.***

- b. EMERGENCY PLAN – no motions made; however the council discussed the use of council members to fill vacancies if there is not enough employees to complete tasks that must be done.
- c. Suggestions for the office included Gary Goris learning some office procedures because of his background clerk knowledge. Ira Flowers to assist with collecting and filing mail and ub payments as he has helped with this in the past.
- d. DPW will be looking for qualified people from neighboring communities that may be available to assist with water testing and other things council can't do. Council members would also step in and help with anything they can.

- VI. Public Comment

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VII. Adjournment – 8:58 pm

***Motion by G. Goris, supported by S. Hosey to adjourn.***

***Submitted by Becky Austin, clerk  
10/21/2020***

DRAFT